

ORWELL TOWN BOARD
Public Hearing (Preliminary Budget)
Regular Meeting
Orwell Town Hall
1999 County Route 2, Orwell , New York
November 10, 2016

Members Present:
Supervisor William Potter
Councilmen: Nicholas Marshall, David Lake, Jeffrey Graham, Robert Martin
Also Present:
Highway Superintendent-Doug Henry
NOCA Representative-Robert Trainham
Town Clerk-Traci LaVeck
Public Present:Shirley Downes, Sara Downes, MaryAnne Heath

Public Hearing:

Supervisor Potter opened the Public Hearing on the 2017 Preliminary Budget for public comment at 6:45 PM. The public questioned why the highway portion of the budget is so high. Supervisor Potter explained that they need that money to plow and maintain the roads. No other comments. Supervisor Potter closed the Public Hearing at 7:00 PM.

Regular Meeting:

Supervisor Potter opened the Regular Town Board meeting at 7:00 PM with the Pledge of Allegiance.

Resolution #12-2016: Adopt Final Budget for 2017

A motion was made by Councilman Jeffrey Graham and seconded by Councilman Nicholas Marshall at the November 10, 2016 Regular Town Board Meeting to adopt the following Resolution:

WHEREAS the Town Board for the Town of Orwell has deliberated on the Fiscal Year 2017 Budget and held public hearings for public comment

THEREFORE, BE IT RESOLVED that the Orwell Town Board hereby establishes the 2017 Final Budget as follows:

BUDGET

General Fund	\$	324,147
Highway Fund	\$	697,958
Library Fund	\$	25,455
Water Fund	\$	39,205
Fire	\$	105,000
Total Budget	\$	1,191.765

PASSED AND ADOPTED as follows on November 10, 2016

VOTE BY ROLL CALL

AYES _____5_____ NAYES _____0_____ ABSENT _____0_____

Councilman Nicholas Marshall	Aye
Councilman David Lake	Aye
Supervisor William Potter	Aye
Councilman Jeffrey Graham	Aye
Councilman Robert Martin	Aye

REPORTS:

A) CEO Howland handed in his report for October, nine permits were issued totaling \$1,211.00. The CEO's report is on file in the Town Clerk's office.

B) County Legislator Potter was not present.

C) Water Operator Levack handed in his report for October:

- The latest bacteria test came back satisfactory.
- All of the equipment is working fine.
- The bladder tank has been replaced and is working properly.
- There continues to be a substantial amount of water in the system. When the tower is full there is still water in the wet well under the pump house.
- Usage is approximately 16,000 gallons a day.
- Water Operator Levack has spoken with a representative from both Gartner Equipment and the Hallet Company (manufacturers of Orwell's UV disinfection units) in regards to sensors in the units which indicate if the units are operating properly. The sensors indicate that the lights are operating on the low end of their parameters, when in fact they are working as they should be. A technician from Hallett verified this after testing. Right now they are working on a plan to either adjust or replace the sensors. Water Operator Levack will find out more this week.

D) Highway Superintendent Henry handed in the equipment repair cost report for October and went over the bills.

- The plows and sanders have been put on all four trucks, they are ready for winter.
- The north end of the gravel pit located on County Route 22 has been cleaned up.
- Sale of the 2004 Pickup Truck, no bids were received. The Board would like to have Highway Superintendent Henry list it on Auction International.

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to have Highway Superintendent Henry list the 2004 Chevrolet Pickup Truck on Auction International. (5 Ayes) Motion carries.

E) Tug Hill Commission Representative Paul Baxter handed in his report for October.

- Representatives of all the Council of Governments for the Tug Hill region met in Boonville on Thursday, October 27th to discuss what is going on in the area and any issues or concerns.
- Plans are under way for the 2017 Tug Hill Local Government Conference.
- Mr. Baxter has worked with Supervisor Potter on the 2017 budget for Orwell.
- The town web site is up to date.

F) NOCA Representative Trainham gave his report for October.

DISCUSSION:

A) RESOLUTION #13-2016: Second Notice Fee on Taxes

Be it resolved that the Town of Orwell does charge a fee of one dollar (\$1.00) to be added to the tax due on all properties for which a second notice is sent, on or about March 15th, for the Town and County Property Tax Bills for the year 2017.

Motion made by Councilman Nicholas Marshall Seconded by Councilman Robert Martin

Motion adopted as follows:

Councilman Nicholas Marshall	Aye
Councilman Robert Martin	Aye
Supervisor William Potter	Aye
Councilman Jeffrey Graham	Aye
Councilman Robert Martin	Aye

B) Highway Negotiations: nothing new

C) Update on Clock: The last component of the clock was to be shipped (to the person who will be doing the installation and repairs on the clock) at the end of October. Supervisor Potter anticipates hearing from him in the near future to schedule a date for installation.

D) Nice N Easy Universal Fleet Card Account (gas card): The board members have gone over the information that Supervisor Potter has supplied them with regarding the Nice N Easy Universal Fleet Card.

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman David Lake authorizing Supervisor Potter to submit the Nice N Easy Universal Fleet Card application.

(5 Ayes) Motion carries

E) The property located on Hog Back Road has been sold, Orwell has received approximately \$114,000.00 after closing costs.

F) Notice from the assessor- The re-assessment project is moving forward. There will be a person in a white vehicle with Davidson written on the side driving around taking photos of each house.

PUBLIC COMMENT: Public present questioned how people get licenses to run a business in a residential area. Supervisor Potter suggested that they speak with CEO Howland concerning the issue.

CORRESPONDENCE: Supervisor Potter read the correspondence received since last month's meeting.

Approval of Minutes, Monthly Reports, Budget Adjustments, and Payment of Claims: All are on file in the Town Clerk's Office.

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to approve the October 11 Public Hearing and Regular Meeting Minutes as written.
(5 Ayes) Motion carries

-A motion was made by Councilman Robert Martin and seconded by Councilman Nicholas Marshall to approve the October 26 Budget Workshop Meeting Minutes as written.
(5 Ayes) Motion carries

-A motion was made by Councilman Jeffrey Graham and seconded by Supervisor William Potter to approve the Town Clerk's Monthly Report for October. (5 Ayes) Motion carries

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to approve the Supervisor's Monthly Report for October. (5 Ayes) Motion carries

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to approve the following Budget Adjustments for October. (5 Ayes) Motion carries

General			
Add	A1620.41	Building (CE)	\$ 100.00
Add	A5010.4	Highway Superintendent (CE)	\$ 238.50
Add	A5132.41	Garage (CE)	\$ 142.23
Deduct	A1990.4	Contingent (CE)	\$ 480.73

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman Nicholas Marshall to approve payment of the following claims: (5 Ayes) Motion carries

General Fund Abstract #11	Claims #138-152B	\$15,366.38
Highway Fund Abstract #11	Claims #98-111C	\$32,396.05
Water District Fund Abstract #11	Claims #23A-23B	\$ 70.00

- A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to adjourn the meeting at 7:51 PM. (5 Ayes) Motion carries

Submitted
November 14, 2016

Traci S LaVeck
Orwell Town Clerk