

ORWELL TOWN BOARD
Regular Meeting
Orwell Town Hall
1999 County Route 2, Orwell, New York
July 11, 2017
7:00 PM

Members Present:
Supervisor William Potter
Councilmen: Nicholas Marshall, David Lake, Jeffrey Graham
Absent: Councilman Robert Martin
Also Present:
Highway Superintendent-Doug Henry
CEO-John Howland
Water Operator-Marvin Levack
Oswego County Legislator-Milferd Potter
NOCA Representative-Robert Trainham
Tug Hill Representative-Paul Baxter
Town Clerk-Traci LaVeck
Public Present:
Shirley Downes, Ryan Jones, Neil Hauer
CNY RPDB Representative-Amanda Mazzoni

Supervisor William Potter opened the meeting at 7:00 PM with the Pledge of Allegiance to the Flag.

REPORTS:

A) CEO Howland gave his report for June, six building permits were issued totaling \$341.00. The CEO's report is on file in the town clerk's office.

B) Oswego County Legislator Potter went over the July Legislator's Report, the entire agenda can be found on the Oswego County Website.

- Public Hearing-Local Law #3-2017: entitled "A Local Law Imposing Wireless Communications Surcharges Pursuant to the Authority of New York State Law NO.186-G within the County of Oswego" and another Resolution passing it.
- Resolution Authorizing County Clerk's Office to enter into Agreement with New York State Thruway Authority to sell E-Z Pass Tags. County charges \$25.00 and pays \$21.00, the County makes \$4.00.

C) Water Operator Levack gave his report for June:

- The latest bacteria test came back satisfactory.
- All of the equipment is working fine.
- There continues to be a substantial amount of water in the system. When the tower is full there is still plenty of water in the wet well under the pump house.
- Usage is approximately 18,000 gallons a day.
- No leaks have been reported so far this year.

D) Highway Superintendent Henry went over the equipment repair cost report and bills for June:

- The 2014 International is not running as clean as it should be (emissions/exhaust issue), Superintendent Henry says that it's due to too much idle time, it has needed to have repairs done several times for the issue. Councilman Graham asked if this issue is covered under warranty, Superintendent Henry stated that it should be, he is waiting to hear from Stadium.
- The mower that was purchased in 2005 needs repairs, the cost of parts to repair it would be approximately \$8,149.61. The cost for a new mower would be \$14,569.00, Superintendent Henry asked if it would make more sense to purchase a new one instead of spending money to repair the old one. Supt. Henry states that the existing mower could be repaired without replacing the blade bar assembly, which would be a \$1,682.09 savings.

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to repair the existing mower (without the blade bar assembly) at a cost of \$6,467.52.

(4 Ayes) Motion carries

- Superintendent Henry was questioned by Councilman Nicholas Marshall in June as to whether there was a vacancy in the highway garage yet and Supt. Henry stated that at that time there was not, the full time employee in question still had two weeks of vacation left and that he (Supt Henry) would notify the Board when there was a vacancy. Supervisor Potter asked at tonight's meeting when that vacancy might occur, Superintendent Henry stated that he would give the time sheets to Supervisor Potter tomorrow so that he could figure that out. The Board questioned (due to the increase in health insurance) whether it would be cost effective to terminate the position after it is vacated. Tabled for further discussion.

E) THC Representative Baxter gave his report for June. CEO Howland has asked if it would be possible to have blank building code applications posted on the town's Website, Mr. Baxter will look into getting that accomplished. Mr. Baxter said that he will get the Final Tax Roll posted on the town's Website this week.

F) NOCA Representative Trainham gave his report for June.

DISCUSSION:

A) Bright Lights Update:

Central New York Regional Planning and Development Board (CNY RPDB) Representative Amanda Mazzoni was present to go over the LED Streetlight Cost-Benefit Analysis Report with the Board. Ms. Mazzoni presented the Board with two LED Conversion options:

- Scenario 1- Orwell would pay a fee to National Grid in the amount of \$5,188.70, which covers the average net book value (ANBV) of luminaries to be replaced. The estimated annual cost savings for scenario one (converting all 70W and 100 W HPS bulbs to 25W LED and converting all 250W HPS bulbs to the 96W LED bulbs) would be \$1,048.48 or a 4.9 year simple payback.
- Scenario 2- Orwell would pay a fee to National Grid in the amount of \$5,188.70 (ANBV), National Grid would maintain ownership of the lights and would be responsible for conversion and ongoing maintenance. Estimated annual cost savings for scenario two (if the town decides to increase the LED bulbs from 25W to the 48W for the 100W HPS bulbs) would be \$927.92 or a 5.6 year simple payback.
- Ms. Mazzoni has contacted National Grid about the Municipal Purchase Option (Orwell would own and maintain the LED streetlights) that is available, she is waiting to hear back.
- Tabled until Supervisor receives more information from Ms. Mazzoni

B) Appointment of Library Director: Donna Miller the current Library Director would like to step down and function as a sub effective July 19, 2017. The library board would like to appoint Linda Rudd as their new Library Director.

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman David Lake to appoint Linda Rudd as Library Director effective July 19, 2017. (4 Ayes) Motion carries

C) Playground Update: Tentative date to install the new playground is Saturday, August 12th beginning at 8:00 AM. Ryan Jones has a sign-up sheet available for anyone who would like to volunteer to help.

D) Shared Services Update: There has been more discussion on shared health insurance.

E) Summer Recreation Program Contract with the Village of Lacona: The Town budgets \$2,500.00 annually for the program.

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham authorizing Supervisor Potter to sign the above mentioned Summer Recreation Program Contract. (4 Ayes) Motion carries

PUBLIC COMMENT: None

CORRESPONDENCE:

- ORPTS will be holding a Public Hearing on July 18th on the Tentative Equalization Rate of 100% for the Town of Orwell.
- Supervisor Potter stated that someone has approached him about having a radar speed sign put up in Orwell. Supervisor Potter has since received information on Evolis Radar Speed Signs, the cost would be approximately \$2,000 to have one installed. Supervisor Potter is going to contact the Sherriff's Office to ask if they will do more to enforce the posted speed zones in Orwell as opposed to spending the \$2,000.

Approval of Minutes, Monthly Reports, Budget Adjustments, and Payment of Claims: all are on file in the Town Clerk's Office.

- A motion was made by Councilman Nicholas Marshall and seconded by Supervisor William Potter to approve the June Regular Meeting Minutes as written. (4 Ayes) Motion carries

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman David Lake to approve the Town Clerk's Monthly Report for June. (4 Ayes) Motion carries

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman Nicholas Marshall to approve the Supervisor's Monthly Report for June. (4 Ayes) Motion carries

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman David Lake to approve the following Budget Adjustments for June. (4 Ayes) Motion carries

General			
Add	A1355.4	Assessor CE	\$ 439.29
Deduct	A1990.4	Contingent CE	\$ 439.29

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman David Lake to approve payment of the following claims: (4 Ayes) Motion carries

General Fund Abstract #7	Claims #64-74B	Amount \$ 36,302.28
Highway Fund Abstract #7	Claims #68-78D	Amount \$ 14,386.69
Water District Fund Abstract #7	Claims #15-16	Amount \$ 165.99

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to enter into **Executive Session** at 8:24 PM for the purpose of **Pending Litigation**.
(4 Ayes) Motion carries

-A motion was made by Councilman Nicholas Marshall and seconded by Supervisor William Potter to close Executive Session and adjourn to the Regular Meeting at 9:31 PM. (4 Ayes) Motion carries

Resolution #8-2017: To reduce number of full-time highway worker positions

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman David Lake adopting a Resolution to reduce the number of full time highway worker positions from four to three, effective immediately following the next vacancy.

Resolution adopted as follows: 3 Ayes, 1 Nay

Councilman Nicholas Marshall	Aye
Councilman David Lake	Aye
Supervisor William Potter	Nay
Councilman Jeffrey Graham	Aye

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman David Lake to adjourn the meeting at 9:34 PM. (4 Ayes) Motion carries

Submitted
July 21,2017

Traci S LaVeck
Orwell Town Clerk