

**ORWELL TOWN BOARD**  
**Regular Meeting**  
**Orwell Town Hall**  
**1999 County Route 2, Orwell, New York**  
**November 14, 2017**  
**7:00 PM**

Members Present:  
Supervisor William Potter  
Councilmen: Nicholas Marshall, David Lake, Jeffrey Graham, Robert Martin  
Also Present:  
Oswego County Legislator-Milferd Potter  
CEO-John Howland  
NOCA Representative-Robert Trainham  
Highway Superintendent-Doug Henry  
Town Clerk-Traci LaVeck  
Public Present: None

Supervisor William Potter opened the meeting at 7:00 PM with the Pledge of Allegiance to the Flag.

**Resolution #11-2017: Adopt Final Budget for 2018**

A motion was made by Councilman Nicholas Marshall and seconded by Councilman David Lake at the November 14, 2017 Regular Town Board Meeting to adopt the following Resolution:

WHEREAS the Town Board for the Town of Orwell has deliberated on the Fiscal Year 2018 Budget and held public hearings for public comment

THEREFORE, BE IT RESOLVED that the Orwell Town Board hereby establishes the 2018 Final Budget as follows:

**BUDGET**

General Fund	\$	336,902
Highway Fund	\$	703,312
Library Fund	\$	24,955
Water Fund	\$	39,205
Fire	\$	116,000
Total Budget	\$	1,219,374

PASSED AND ADOPTED November 14, 2017

VOTE BY ROLL CALL

AYES \_\_\_\_\_5\_\_\_\_\_ NAYES\_\_\_\_\_0\_\_\_\_\_ ABSENT \_\_\_\_\_0\_\_\_\_\_

Councilman Nicholas Marshall Aye  
Councilman David Lake Aye  
Supervisor William Potter Aye  
Councilman Jeffrey Graham Aye  
Councilman Robert Martin Aye

**Resolution #12-2017: Second Notice Fee on Taxes**

Be it resolved that the Town of Orwell does charge a fee of one dollar (\$1.00) to be added to the tax due on all properties for which a second notice is sent, on or about March 15<sup>th</sup>, for the Town and County Property Tax Bills for the year 2018.

Motion made by Councilman Jeffrey Graham Seconded by Councilman Robert Martin

Motion adopted as follows:

Councilman Nicholas Marshall Aye  
Councilman David Lake Aye  
Supervisor William Potter Aye  
Councilman Jeffrey Graham Aye  
Councilman Robert Martin Aye

**REPORTS:**

A) CEO Howland gave his report for October, five building permits were issued totaling \$321.00. CEO Howland will be out of the office on Monday, November 20th. The CEO's report is on file in the town clerk's office.

B) Oswego County Legislator Potter went over the November Legislator's Report, the entire agenda can be found on the County Website.

- Resolution regarding buyback process for former owners concerning County Tax Property. Changing from 4 years to 2 years before County takes the property.

C) Water Operator Levack gave his report for October:

- The latest bacteria test came back satisfactory.
- There continues to be a substantial amount of water in the system. When the tower is full there is still full water in the wet well under the pump house.
- Usage is approximately 18,000 gallons a day.

- New sensors and bulbs have been installed. Some indicator lights are still red, however all readings are well within the parameters for proper operation. Water Operator Levack stated that he will continue to work on this project.
- All other equipment is working properly.

D) Highway Superintendent Henry went over the bills for October, no equipment repair cost report was handed in.

- Hwy Supt Henry stated that the 2009 International has needed extensive repairs recently.
- Sanded Friday when there was ice on the roads.
- Supervisor Potter asked Hwy Supt Henry if they could mark the corners of the new playground with poles for the winter.
- Hwy Supt Henry stated that the person renting Bill Stevens house (beside the playground) has been using the parking lot (on the County Route 22 side) of the playground to drive around to his driveway, using it as a circular driveway. Supt. Henry thought the Board ought to be aware of it. Supervisor Potter suggested that if it is still happening in the spring the highway workers put up a couple of concrete barriers so that it does not continue.
- Tim Payne is filling in part time at the highway garage, he has his Class B license. Supervisor Potter has asked Hwy Supt Henry to make a note on the time sheets that he has a CDL so that he is paid the correct rate.

E) NOCA Representative Trainham gave his report for October.

## **DISCUSSION:**

A) Purchase of 2018 Pickup for Highway Garage-Councilman Marshall has gotten a quote on a 2018 Ford Pickup with snowplow package and bed liner which comes to \$35,696.00. Councilman Marshall is waiting on the quotes from Chevrolet and Dodge.

**PUBLIC COMMENT:** Highway Superintendent Henry stated that he had an issue with the September meeting minutes under the heading of Approval of Minutes. Supt Henry stated that it should read "Supervisor Potter stated that people were calling him and complaining that the highway workers were plowing too much and that Highway Superintendent Henry stated that he was receiving calls that they were not plowing enough". This issue has been corrected in the minutes.

**CORRESPONDENCE:** Supervisor Potter read the correspondence received since last month's meeting.

- Dog Control Officer Municipal Inspection Report came back satisfactory, number of dogs seized since last inspection was zero.
- Supervisor Potter received notice from Town Attorney Allison Nelson stating that she is willing to represent Orwell for the year 2018, and that her hourly rates will stay the same.

**Approval of Minutes, Monthly Reports, Budget Adjustments, and Payment of Claims: all are on file in the Town Clerk's Office.**

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman Nicholas Marshall to approve the October Regular Meeting Minutes as written. (5 Ayes) Motion carries

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman David Lake to approve the Town Clerk's Monthly Report for October. (5 Ayes) Motion carries

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman Robert Martin to approve the Supervisor's Monthly Report for October. (5 Ayes) Motion carries

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Robert Martin to approve the following Budget Adjustments for October: (5 Ayes) Motion carries:

<b>General</b>			
Add	A1355.2	Assessor EQ	\$ 19.99
Add	A1355.4	Assessor CE	\$ 135.40
Deduct	A1990.4	Contingent CE	\$ 155.39
Add	A1620.44	Improvements CE (Playground)	\$ 1,390.07
Deduct	A1990.4	Contingent CE	\$ 1,390.07
<b>Highway</b>			
Add	DA5130.4	Machinery CE	\$ 310.92
Add	DA5142.41	Snow Removal CE	\$ 1,116.42
Deduct	DA5110.44	Gasoline CE	\$ 1,427.34

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman David Lake to approve payment of the following claims: (5 Ayes) Motion carries

General Fund Abstract #11	Claims #104-111C	Amount \$	2,490.64
Highway Fund Abstract #11	Claims #100-108C	Amount \$	12,050.79
Water District Fund Abstract #11	Claims #26A-28B	Amount \$	3,229.96

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to adjourn the meeting at 7:51 PM. (5 Ayes) Motion carries

Submitted  
November 20, 2017

Traci S LaVeck  
Orwell Town Clerk